

**City of Sammamish Arts Commission – Meeting Minutes**  
Monday, May 19, 2014  
Sammamish City Hall, 801 228<sup>th</sup> Ave SE, Sammamish, Washington

**Attendees**

**Commissioners:** Chair Anne Schaefer, Claradell Shedd, Margaret Rosenow, Steve Wright, Barbara Jirsa; Lin Garretson, Priti Joshi, Ramu Iyer and Kelli Ron.

**Staff:** Joe Guinasso, Director of Financial & Technology Services; Allison Gubata, Administrative Assistant

***Meeting called to order at 6:30 p.m.***

**Note Approval of April 21, 2014 Minutes** - Commission Meeting Minutes approved via email.

**Budget and Financial Report YTD 2014**

- 2013 Carry forward \$1,519
- 2013 4Culture Grant \$6,500
- 2014 Budget \$25,800
- 2014 4Culture Grant \$6,500

**2014 TOTAL Budget \$ 40,319**

2014 YTD Expenditures \$ 6,798.61

2014 YTD Available Funds \$ 33,520.39

**Comprehensive Plan – “Call to Artist” review with City of Sammamish Senior Planner, Emily Arteche**

The City of Sammamish goal for culminating feedback in the Comprehensive Plan has included reaching out to this Arts Commission for incorporating visual art to enhance the interest, readability and reflect the culture of our community. Graphics including font choices and color palette will be selected by the city’s contracted consultant. The selected artist(s) will be asked to work with the consultant towards the finished document. Target date for culmination is June 2015. Artwork will be submitted to the Arts Commission for review.

Document headers will be consistent throughout the sections or “elements”. The whitespace is where the artist(s) focus will be to provide photography, poetry or abstract designs to include overlays. Standards for quality of photography including dpi are to be included in the “Call to Artists”-RFP. Artist(s) name(s) will be recognized in this document. The Comprehensive Plan will also be posted electronically on the City of Sammamish website, a hard copy in the Sammamish King County Library. This document is also recognized by the State of Washington.

***Action*** – A list of artists who should receive personal invitations for the Call to Artists will be provided by the Arts Commission and in the selection process. Including the Youth Writing Club & Reflections. Priority will be given to Sammamish Artists/residents.

There is not a specific theme requirement in the “Call to Artists”; however, the RFP should be reflective of the following vision statement:

*“Sammamish is a welcoming and family-friendly community featuring outstanding schools, safe streets, excellent recreational opportunities, a green and healthy natural environment and abundant open space. Sammamish encourages local entrepreneurship and small businesses. We are diverse and recognize diversity as strength. Our range of housing choices and vibrant community gathering places promote a culture of inclusiveness. We rely on actively engaged residents to shape our community and make Sammamish a unique and special place.”*

This document does not support video or audio, text is to be the most prominent part of the document with a focus on the policy and goals. Video clips may be included on the website. For the purpose of the “Call to Artists”-RFP, if voice or audio are submitted, it will be considered for the website.

**Action** - Next steps: put out “Call to Artists”-RFP in August. Commissioners Iyer and Shedd will coordinate the “Call to Artists”-RFP along with the Arts Commission, selecting finalists for review by the Comprehensive Plan Committee.

Commissioner Rosenow will coordinate with the City of Sammamish to add links to Arts Commission webpage for easier access to the Cultural Section of the ProPlan.

### **Community Garden Gate**

Commissioner Rosenow collaboratively with Parks Commissioner Ann Precup have been researching and procuring information for this gate.

Here is the status of where they are in the process:

*9 potential artists; photo gate of area with measurements; potential choice of gate or next to gate art; budget of \$3,500; City of Sammamish Parks Department design considerations; community profile; SAC vision statement; a brief history of Sammamish; Mission Statement “Integrate art and culture to create a sense of place, civic identity and unique character” and cultural art goals.*

### **Theatre Meeting update**

Commissioner Wright reviewed the 5/16 theatre meeting, which had a small but very enthusiastic group of attendees. The goal was to find out about the community interest level for procuring theatre productions, with the first production coming winter of 2014. The Commission agreed that venue and marketing funding would be provided by SAC.

Feedback from this initial meeting concluded that an interest for theatre workshops and classes is definitely in our community. Commissioner Wright with the support of the Arts Commission will do another push at the Shakespeare performances this summer at Pine Lake. The Commission would like to create an opportunity for a broad spectrum of people to participate; having a theatre background is not required.

### **Sammamish Youth Writing Club Awards Ceremony**

Niyathi Chakrapani, the Chair of the Sammamish Youth Writing Club would like to have an awards ceremony on June 9. She has reached out to the Arts Commission for assistance in coordinating and funding this event. Chair Schaefer is working with Niyathi on this project.

### **New Program Ideas**

- Commissioner Schaefer is coordinating “pop-up” art at an already scheduled Parks Department or Arts Commission summer event.
- Commissioner Wright suggested hosting a “Flash Mob” paradox of Les Miserables/ Christmas or “the Grinch” a Michael Jackson rap version.
- Farmers Market is an opportunity to host performances or promote upcoming SAC events. There is a free space for the Arts Commission to reserve.
- Target the teens and tweens, the idea is to help influence their appetite for art. 95% of the kids who come to the Arts Fair are under 12yrs. old.

Commissioner Garretson was approached by Judy Smith of the YMCA to discuss the Arts Commission being involved with art in the new Sammamish Community Center. The Arts Commission will collaborate with the Parks Department if appropriate.

**Action** – Director of Financial & Technology Services Guinasso to discuss options with Parks Director Jessi Bon and report back to the Arts Commission.

**Table in the lobby**

*Action - Director of Financial & Technology Services Guinasso to find out the status on procuring*

**Arts Commission Communication with City Council**

Commissioner Schaefer presented to the entire City Council and had a 1:1 with the Mayor and Deputy Mayor on the subject of 2014 Arts Commission exhibits and programs.

The Utility Box project was voted down by the City Council; however, the Commission strongly supports this cultural project and will consider approaching the City Council again in 2015. With the removal of this project from the 2014 work plan, the budget of \$3,000 will be put back into the general Arts Commission budget.

**Other**

Advertising in Plateau Living, a new up and coming local magazine. They published a very nice article for a recent Special Arts Sammamish event.

The Commission would like to have their business cards in the City Hall lobby kiosk; however, the kiosk only has enough room to hold city staff business cards. An option would be to place Arts Commission business cards on the exhibit table in the lobby.

**Meeting Adjourned at 8:32 p.m.**

**Next regular SAC meeting – Monday, June 16, 2014 – 6:30 pm**